



STATE OF IDAHO
invites applications for the position of:

Equipment Operator – OCTC

SALARY: \$23.26 - \$30.24 Hourly
DEPARTMENT: Division of Military
OPENING DATE: 09/24/21
CLOSING DATE: 10/25/21 11:59 PM
DESCRIPTION:

STATE OF IDAHO
MILITARY DIVISION
Human Resource Office (HRO)
State Personnel Branch
4794 General Manning Avenue, Building 442
Boise, Idaho 83705-8112
Telephone: (208) 801-4273

STATE VACANCY ANNOUNCEMENT

Registers established from this announcement may remain valid up to one year to fill vacancies within the same classification and position type.

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|---------------------------------|--|
| ANNOUNCEMENT NUMBER: | 21-91-MN |
| AREA OF CONSIDERATION: | Open to current, enlisted members (E-7 and below) of the Idaho National Guard |
| POSITION TITLE: | Equipment Operator – OCTC |
| PAY GRADE: | NGA-8 |
| POSITION CONTROL NUMBER: | 5187 |
| CLASS CODE: | 20229 |
| SALARY: | \$23.26 to \$30.24 hourly (\$48,378 to \$62,894 annually) |
| FLSA CODE: | Covered |
| DUTY LOCATION: | Military Division, Idaho Army National Guard, Construction and Facilities Management Office (CFMO), Orchard Combat Training Center (OCTC), Boise, ID <i>off main base</i> |
| TYPE OF POSITION: | Military Nonclassified; Army or Air; Enlisted |

COMPATIBLE MILITARY FIELD:

Not Applicable

JOB TITLE: EQUIPMENT OPERATOR (OCTC)
POSITION CONTROL NUMBERS: 1132, 1133, 1137, 1138, 5182, 5185*, 5187, 5192 & 5193
CLASS CODE NUMBER 20229
SALARY GRADE: NGA-8

INTRODUCTION: These positions are assigned to the Construction and Facilities Management Office (CFMO) or the Idaho Training Center (ITC), Orchard Combat Training Center (OCTC), Idaho Army National Guard (IDARNG), functioning within the State of Idaho – Military Division.

The primary purpose of these positions is to operate, inspect and maintain construction equipment in support of the road network and firing ranges within the OCTC and projects in support of the IDARNG's Integrated Training Area Management (ITAM) Program to include Range and Training Land Assessment (RTLTA) and the Land Rehabilitation and Maintenance (LRAM).

EXAMPLE OF DUTIES:

DUTIES AND RESPONSIBILITIES:

1. Operates a wide range of complex construction equipment, under conditions requiring technical skills, to include 1 to 10-ton dump trucks, bulldozers, front-end loaders, backhoes, rubber-wheeled agricultural tractors with accessories, sweeping and snow-removal equipment, and other related equipment. Incumbent's duties include leveling, grading, excavation, filling, compacting; trenching; and operation of forklifts, cranes and rigging equipment.
2. Maintains and prepares equipment for use. Performs operator maintenance such as inspecting, cleaning and lubricating equipment; performs preventive maintenance. Adjusts and changes operating attachments such as dozer and grader blades, buckets, clamshells and draglines. Replaces worn steel cables and wire ropes.
3. Performs technical construction equipment functions. Determines most efficient type and application of equipment in various construction operations. Interprets construction surveys and uses data such as profiles, volumes, grade alignment and slope ratio to determine requirements and ensure projects are constructed to specifications. Evaluates machinery capability and determines rigging necessities to accomplish tasks.
4. Promotes a respectful workplace that complies with policies of the Adjutant General. Observes and ensures compliance with all applicable laws, rules, regulations and policies and serves as a role model for the Whistleblower Protection Program, EEO, security and workplace safety practices, policies and regulations at all times. Maintains a safe and drug/alcohol free workplace.
5. Performs other related duties and projects as necessary or assigned.

SUPERVISORY CONTROL: The incumbent works under general supervision and is guided by the policies of the Idaho Training Center (ITC) Commander, Construction and Facilities Management Officer (CFMO), OCTC Manager, the Adjutant General, and the regulations and standards established by Department of the Army (DA), National Guard Bureau (NGB), and the multiple supported ARNG Training Support System (TSS) programs including the Sustainable Range Program (SRP), Range and Training Land Program (RTLTP), Integrated Training Area Management (ITAM) program, Range and Training Land Assessment (RTLTA), and the Land Rehabilitation and Maintenance (LRAM).

PERSONAL WORK CONTACTS: The incumbents' contacts are with the military, federal technician, and state personnel of the Idaho Military Division/Idaho National Guard and the members and support personnel of various uniformed service units training at Gowen Field.

WORKING CONDITIONS / PHYSICAL EFFORT: Works with heavy construction equipment. The majority of work is performed outdoors and involves regular and recurring exposure to moderate risks and discomforts. Work requires exposure to year-round weather conditions including high and low temperature extremes and adverse weather conditions. Work exposes incumbent to environmental factors such as insects, poisonous plants, snakes and small mammals. Incumbent may work in the vicinity of explosive devices, live fire ranges, noise hazards, and in and around heavy machinery, construction equipment and related work sites. May be required to work long and/or irregular hours; walking, standing, and crouching over rough, uneven or rocky surfaces/terrain; heavy lifting; positioning and carrying of equipment; frequent bending, stooping, reaching and climbing up and down equipment; and driving over rough, rocky terrain.

FLSA Overtime Code: C (Covered; time and one-half)

EEOC: F08 (Skilled Craft)

WCC: 9015

SEPTEMBER 2021

MINIMUM QUALIFICATIONS:

QUALIFICATION REQUIREMENTS:

Mandatory Requirements (conditions of employment)

- Must be a current, enlisted member (E-7 or below) of the Idaho National Guard.
- Must have and maintain a valid and unrestricted state issued driver's license (from any state), and the ability to obtain a military driver's license to operate vehicles and specialized equipment.
- Must have, or be eligible to obtain, and maintain a favorable T3 (SECRET) Federal Background Investigation. If a selected candidate does not have a current favorable T3, as a condition of employment he/she must submit to the investigation process immediately upon hire/appointment. *(At a minimum, a favorable suitability determination by the State Security Manager is required prior to appointment into this position.)*
- Preference experience or certification (***not mandatory***).
 - Commercial Driver's License (CDL) – Class A (Valid and state issued - from any state)
 - Knowledge of the Orchard Combat Training Center (OCTC) range.

Knowledge, Skills and Abilities (KSAs)

Applicants must have 12-months of specialized experience performing related to the duties as specified below.

- Ability to operate 1 to 10-ton dump trucks, bulldozers, 2 ½ to 5-yard front end loaders, grader, backhoe, 5 to 20-ton tractor and trailer with accessories.
- Knowledge of operator safety programs.
- Ability to interpret and implement instructions contained in various operator manuals.
- Knowledge of road network maintenance requirements.
- Ability to interpret work orders and implement project instructions.
- Ability to perform project status reports.

- Ability to prepare a project work plan.

CONDITIONS OF EMPLOYMENT:

- a. Each person hired will be required to provide verification of eligibility to work in the United States and may be subject to a criminal background check.
- b. Refer to the position description for the Mandatory Requirements for this position.
- c. Military Nonclassified employees are required to comply with military standards and wear the appropriate uniform.
- d. Incumbent must be an enlisted member of the Idaho National Guard. Loss of military membership or compatible military grade/status will result in loss of employment.
- e. The State of Idaho, Military Division is an Equal Opportunity employer. Selection for this position will be made without regard to race, color, religion, national origin, sex (including gender identity, sexual orientation, and pregnancy), genetic information, political affiliation, marital status, and disability or age (which does not interfere with job accomplishment or job eligibility based upon the position description Mandatory Requirements). Appropriate consideration shall be given to veterans in accordance with applicable state and federal laws and regulations.

PERSONNEL MANAGER CERTIFICATION: The title, series, grade, duties and responsibilities are complete and accurate as written and a current or projected vacancy exists as advertised.

Gloria A. Duncan
Supervisory Human Resource
Specialist
Military Division – State Personnel
Branch

SUPPLEMENTAL INFORMATION:

If you are unable to apply online, please contact the HRO office by phone 208-801-4273 or email hrobypass@imd.idaho.gov to discuss alternative options.

Thank you for your interest in employment with the Idaho Military Division.

APPLICATIONS MAY BE FILED ONLINE AT:
<https://www.governmentjobs.com/careers/idaho>

Position #21-91-MN
EQUIPMENT OPERATOR – OCTC
GD

304 North 8th Street
Boise, ID 83720

idhr@dhr.idaho.gov

Equipment Operator – OCTC Supplemental Questionnaire

- * 1. Mandatory Requirement: Must be an enlisted member (E-7 or below) of the Idaho National Guard. Provide your military grade, job title, MOS/AFSC and unit of assignment.

- * 2. Mandatory Requirement: Must have and maintain a valid and unrestricted state issued driver's license (from any state), and the ability to obtain a military driver's license to operate vehicles and specialized equipment

Provide written response regarding your willingness and ability to meet this condition of employment.

- * 3. Mandatory Requirement: Must have, or be eligible to obtain, and maintain a favorable T3 (SECRET) Federal Background Investigation. If a selected candidate does not have a current favorable T3, as a condition of employment he/she must submit to the investigation process immediately upon hire/appointment. *(At a minimum, a favorable suitability determination by the State Security Manager is required prior to appointment into this position.)*

Provide written response regarding your eligibility, willingness and ability to meet this condition of employment.

- 4. Preferred experience or certification (**not mandatory**) If applicable, identify how you meet the stated requirement.

- Commercial Driver's License (CDL) – Class A - Valid and state issued CDL (from any state). Provide your CDL number, class type, issuing state, license expiration date, any restrictions or endorsements and the full name specified on the license.

• Knowledge of the Orchard Combat Training Center (OCTC) range. *Describe related knowledge and/or experience to include type and duration.*

- * 5. KSA: **Ability to operate 1 to 10-ton dump trucks, bulldozers, 2 ½ to 5-yard front end loaders, grader, backhoe, 5 to 20-ton tractor and trailer with accessories.**

Provide detailed written response describing your specialized experience performing related duties to demonstrate that you meet the minimum **12-month** requirement. *Response should be detailed and include specific examples of job duties performed, responsibilities, etc.*

- * 6. KSA: **Knowledge of operator safety programs.**

Provide detailed written response describing your specialized experience performing related duties to demonstrate that you meet the minimum **12-month** requirement. *Response should be detailed and include specific examples of job duties performed, responsibilities, etc.*

- * 7. KSA: **Ability to interpret and implement instructions contained in various operator manuals.**

Provide detailed written response describing your specialized experience performing related duties to demonstrate that you meet the minimum **12-month** requirement.

Response should be detailed and include specific examples of job duties performed, responsibilities, etc.

* 8. KSA: **Knowledge of road network maintenance requirements.**

Provide detailed written response describing your specialized experience performing related duties to demonstrate that you meet the minimum **12-month** requirement. *Response should be detailed and include specific examples of job duties performed, responsibilities, etc.*

* 9. KSA: **Ability to interpret work orders and implement project instructions.**

Provide detailed written response describing your specialized experience performing related duties to demonstrate that you meet the minimum **12-month** requirement. *Response should be detailed and include specific examples of job duties performed, responsibilities, etc.*

* 10. KSA: **Ability to perform project status reports.**

Provide detailed written response describing your specialized experience performing related duties to demonstrate that you meet the minimum **12-month** requirement. *Response should be detailed and include specific examples of job duties performed, responsibilities, etc.*

* 11. KSA: **Ability to prepare a project work plan.**

Provide detailed written response describing your specialized experience performing related duties to demonstrate that you meet the minimum **12-month** requirement. *Response should be detailed and include specific examples of job duties performed, responsibilities, etc.*

* 12. Unqualified or incomplete applicant packets will not be forwarded.

Do you certify you attached any supporting/required documentation and given detailed written responses with your application packet before submitting?

Yes No

* 13. Do you certify that all of the information and attached documents to this application are true, correct, complete and made in good faith? (This will constitute your official signature.)

Yes No

* Required Question