



STATE OF IDAHO
invites applications for the position of:

Fire Crew Chief

SALARY: See Position Description
DEPARTMENT: Division of Military
OPENING DATE: 08/25/21
CLOSING DATE: 08/31/21 11:59 PM
DESCRIPTION:

STATE OF IDAHO
MILITARY DIVISION
Human Resource Office (HRO)
State Personnel Branch
4794 General Manning Avenue, Building 442
Boise, Idaho 83705-8112
Telephone: (208) 801-4273

STATE VACANCY ANNOUNCEMENT

Registers established from this announcement may remain valid up to one year to fill vacancies within the same classification and position type.

ANNOUNCEMENT NUMBER:	21-79-MN
AREA OF CONSIDERATION:	Restricted to current enlisted members assigned to the Idaho Air National Guard, 124 Civil Engineer Squadron, Fire Department
POSITION TITLE:	Fire Crew Chief
PAY GRADE:	NGA-7F
POSITION CONTROL NUMBER:	7010
CLASS CODE:	20241
SALARY:	\$18.24 to \$23.71 hourly (\$50,238 to \$65,303 annually)
FLSA CODE:	Firefighter
DUTY LOCATION:	Military Division, Idaho Air National Guard, 124 Civil Engineer Squadron, Fire Department, Gowen Field, Boise, ID
TYPE OF POSITION:	Military Nonclassified; Air; Enlisted
COMPATIBLE MILITARY FIELD:	AFSC 3E771 Firefighter

JOB TITLE: FIRE CREW CHIEF
POSITION CONTROL NUMBER(S): 7010, 7015, 7016 & 7029
CLASS CODE NUMBER: 20241
SALARY GRADE: NGA-7F

INTRODUCTION: This position is assigned to the Gowen Field Fire Department (124 CES-CEF, 124 MSG, 124 FW), Idaho Air National Guard (IDANG), functioning within the State of Idaho – Military Division. The primary purpose of this position is to prevent the loss of life and property

from fire and to assist in training assigned personnel in firefighting and fire prevention procedures. Incumbent is subject to hazardous and potentially life-threatening situations, uncommon tours of duty, rotating shift assignments and other-than-normal duty hours, wear of special clothing with appropriate markings, and such travel in a mode as may be required in the accomplishment of assigned duties and the organizational mission.

EXAMPLE OF DUTIES:

DUTIES AND RESPONSIBILITIES:

1. Supervises the work of the crew and the maintenance and operation of one or more pieces of motorized firefighting equipment. Has the ability to drive and operate vehicles and equipment. At scene of fire prior to arrival of Fire Chief or Assistant Fire Chief, the Crew Chief will be the ranking person in charge. Upon the arrival of the Fire Chief or Assistant Fire Chief, the Crew Chief will follow their specific instructions and will direct the activities of the crew by ordering apparatus placed in the most suitable position, crew in desired operation of the equipment in use; i.e., handline(s), direction of foam/water sprays, application of chemicals, placement of ladders, use of hooks and other special equipment such as fire extinguishers, axes and bars. As instructed by the supervisor, may direct immediate forcible entries into burning buildings or aerospace vehicles requiring a thorough knowledge of the construction features.
2. Maintains current knowledge of construction features of civilian and military aircraft, helicopters and transient aircraft arriving on base. This knowledge includes such items as location of batteries, switches, fuel tanks, escape hatches; operation and location of canopy actuators, and seat mechanisms on jet aircraft; explosive charge units and armament locations. This working knowledge is mandatory as the Crew Chief will frequently serve as prime rescuer in a crash/rescue operation. Maintains current knowledge of building locations, hydrants, access routes, electrical and gas shutoffs, sprinkler system shutoffs, occupancies and emergency exits.
3. Directs and participates in practice drills and training classes for the assigned crew. Conducts instructional courses for firefighters by means of classroom lecture and practical demonstration in firefighting and crash rescue techniques, structural fire and crash rescue methods of rescue, first aid, fire protection and prevention, conduct of fire safety inspections, and in the use of various items of structural and crash rescue firefighting equipment. Works closely with the Fire Chief and Assistant Fire Chiefs to keep demonstration methods and instructional material abreast of new procedures, equipment, improvements and technology advancements. Prepares and submits reports concerning fire runs, training, inspection, and personnel progress to supervisors as requested.
4. On a scheduled basis, inspects all firefighting equipment assigned to the crew, including truck, tools, extinguishers and similar material. If station equipment requires maintenance, assigns crew members to station maintenance work to bring equipment up to required standards. Directs the crew to conduct special inspections, checking for particular fire hazards. Assembles and submits information to Assistant Fire Chief for inclusion in a variety of reports covering personnel, inspections, fires and equipment. Counsels members of crew and recommends disciplinary or personnel actions to Assistant Fire Chief, if pertinent to the maintenance of equipment and firefighting operations. Assures that members are thoroughly familiar with subject material.
5. Crew Chiefs serve as daily Station Captain and are fully responsible to the Assistant Fire Chief for the activities of the shift at the assigned station. Supervises the shifts day-to-day operation and acts for the Assistant Fire Chief in his absence.
6. On a regular basis, rotates between structural and crash to remain cognizant of the overall operation of the Fire Department and to maintain proficiency in firefighting procedures and techniques as applied to structural and crash rescue firefighting.
7. Performs emergency medical treatment/CPR as required.

8. Promotes a respectful workplace that complies with policies of the Adjutant General. Observes and ensures compliance with all applicable laws, rules, regulations and policies and serves as a role model for the Whistleblower Protection Program, EEO, security and workplace safety practices, policies and regulations at all times. Maintains a safe and drug/alcohol free workplace.

9. Performs other related duties and projects as necessary or assigned.

SUPERVISORY CONTROLS: The incumbent operates under the general supervision of and receives technical guidance from the Assistant Fire Chief, as required. Assignments are given in the form of verbal and written instructions and inspection reports. Work is subject to inspection for acceptability, performance and adherence to instructions and established standards.

Guidelines include technical orders, National Fire Protection Association manuals, office instructions, manuals and applicable military directives.

PERSONAL WORK CONTACTS: The incumbent's contacts are with Boise Ground Control, Boise City Fire Department, Military Division employees, employees of Idaho National Guard, and personnel from all armed services.

WORKING CONDITIONS / PHYSICAL EFFORT: Performs heavy lifting during emergency situations; climbs and maneuvers around high and tight places; operates a self-contained breathing apparatus for 15 minutes. Completes annual firefighter challenge in accordance with local Operational Instructions (OIs). This position requires the incumbent to work 48-hour shifts. Shift schedules consist of one 48-hours shift followed by 96-hours off (shift schedules are subject to change), with an average of 56 hours per week. Work schedules include evenings, weekends and holidays. Incumbent will work a shift schedule as directed by the Fire Chief. This position is considered mission essential. Periodic travel, in- and out-of-state, via all modes of transportation, is required. Overnight travel for moderate periods may be required. Incumbent must submit to and pass initial and periodic security/background investigations, physicals, job performance/fitness tests, and submit to and pass periodic drug testing. Wear of special clothing with appropriate markings and protective equipment is required. Incumbent is required to maintain EMT and CPR certifications with the State of Idaho.

FLSA Overtime Code: F (Firefighter Covered; time and one-half)

EEOC: 105 (Protective Services)

WCC: 7710

AUGUST 2021 (PCN 7010 ADDED)

MINIMUM QUALIFICATIONS:

QUALIFICATION REQUIREMENTS:

Mandatory Requirements (conditions of employment)

- Must be an enlisted member of the Idaho Air National Guard Fire Department and qualified as an AFSC 3E771 7-level firefighter or equivalent.
- Must have and maintain a valid and unrestricted state issued driver's license (from any state) and a military driver's license.
- Must have, or be eligible to obtain, and maintain a favorable T3 (SECRET) Federal Background Investigation. If a selected candidate does not have a current favorable T3, as a condition of employment he/she must submit to the investigation process immediately upon hire/appointment. *(At a minimum, a favorable suitability determination by the State Security Manager is required prior to appointment into this position.)*
- Must have and maintain State of Idaho Emergency Medical Technician (EMT) certification.

- Must possess the following certification levels by an IFSAC or Pro Board Accredited Program (certifications will have affixed IFSAC or Pro Board numbered seal): Driver Operator ARFF, Driver Operator MWS, Driver Operator Pumper, Fire Officer I, Fire Inspector I, Fire Instructor I, Telecommunicator I/II, and NIMS/ICS 100, 200, 700 and 800.
- Must possess, or be willing and able to obtain within 12-months of appointment, NGB/A7 required certifications for “Station Captain” IAW AFI 32-2001 ANG Supplement “Master Cooperative Agreement” and DODI 6055.06M as follows: Fire Officer II, Fire Inspector II, Fire Instructor II, Hazardous Materials Incident Command, and Hazardous Materials Technician.

Knowledge, Skills and Abilities (KSAs)

Applicants must have 12-months of specialized experience performing related to the duties as specified below.

- Knowledge of proper technical and safety practices relating to the fire protection field.
- Knowledge of construction features of installation facilities and aerospace vehicles.
- Knowledge of firefighting operations.
- Ability to perform heavy lifting and have physical dexterity to maneuver around high and tight places.
- Skills and ability to operate and drive all fire department equipment.
- Skills and ability to maintain EMT and CPR certifications with the State of Idaho.
- Skills and ability to maintain a self-contained breathing apparatus for 15 minutes or longer.

CONDITIONS OF EMPLOYMENT:

- Each person hired will be required to provide verification of eligibility to work in the United States and may be subject to a criminal background check.
- Refer to the position description for the Mandatory Requirements for this position.
- Military Nonclassified employees are required to comply with military standards and wear the appropriate uniform.
- Incumbent must be an enlisted member of the Idaho Air National Guard. Loss of military membership or compatible military grade/status will result in loss of employment.
- The State of Idaho, Military Division is an Equal Opportunity employer. Selection for this position will be made without regard to race, color, religion, national origin, sex (including gender identity, sexual orientation, and pregnancy), genetic information, political affiliation, marital status, and disability or age (which does not interfere with job accomplishment or job eligibility based upon the position description Mandatory Requirements). Appropriate consideration shall be given to veterans in accordance with applicable state and federal laws and regulations.

PERSONNEL MANAGER CERTIFICATION: The title, series, grade, duties and responsibilities are complete and accurate as written and a current or projected vacancy exists as advertised.

Gloria A. Duncan
 Supervisory Human Resource
 Specialist
 Military Division – State Personnel
 Branch

SUPPLEMENTAL INFORMATION:

If you are unable to apply online, please contact the HRO office by phone 208-801-4273 or

email hrobypass@imd.idaho.gov to discuss alternative options.

Thank you for your interest in employment with the Idaho Military Division.

APPLICATIONS MAY BE FILED ONLINE AT:
<https://www.governmentjobs.com/careers/idaho>

Position #21-79-MN
FIRE CREW CHIEF
GD

304 North 8th Street
Boise, ID 83720

idhr@dhr.idaho.gov

Fire Crew Chief Supplemental Questionnaire

- * 1. Restricted to current enlisted members assigned to the Idaho Air National Guard, 124 Civil Engineer Squadron, Fire Department.

Do you meet the Announcement Area of Consideration?

Yes No

- * 2. Mandatory Requirement: Must be an enlisted member of the Idaho Air National Guard Fire Department and qualified as an AFSC 3E771 7-level firefighter or equivalent. Provide your military grade, job title, AFSC, and unit of assignment.

- * 3. Mandatory Requirement: Must have and maintain a valid and unrestricted state issued driver's license (from any state) and a military driver's license.

*Provide written response regarding your willingness and ability to meet this condition of employment (have and maintain).
DO NOT Provide Driver's License info here.*

- * 4. Mandatory Requirement: Must have, or be eligible to obtain, and maintain a favorable T3 (SECRET) Federal Background Investigation. If a selected candidate does not have a current favorable T3, as a condition of employment he/she must submit to the investigation process immediately upon hire/appointment. *(At a minimum, a favorable suitability determination by the State Security Manager is required prior to appointment into this position.)*

Provide written response regarding your eligibility, willingness and ability to meet this condition of employment.

- * 5. Mandatory Requirement: Must have and maintain State of Idaho Emergency Medical Technician (EMT) certification.

Do you certify you meet this requirement, willing to maintain the EMT certification and have attached to your application?

- * 6. **Mandatory Requirement:** Must possess the following certification levels by an IFSAC or Pro Board Accredited Program (certifications will have affixed IFSAC or Pro Board numbered seal): Driver Operator ARFF, Driver Operator MWS, Driver Operator Pumper, Fire Officer I, Fire Inspector I, Fire Instructor I, Telecommunicator I/II, and NIMS/ICS 100, 200, 700 and 800.

Do you certify you meet all requirements and have attached to your application?

- * 7. **Mandatory Requirement:** Must possess, or be willing and able to obtain within 12-months of appointment, NGB/A7 required certifications for "Station Captain" IAW AFI 32-2001 ANG Supplement "Master Cooperative Agreement" and DODI 6055.06M as follows: Fire Officer II, Fire Inspector II, Fire Instructor II, Hazardous Materials Incident Command, and Hazardous Materials Technician.

Please identify if you already possess the identified certifications and have attached to your application? If not, provide written response regarding your willingness and ability to meet this condition of employment.

- * 8. **KSA: Knowledge of proper technical and safety practices relating to the fire protection field.**

Provide detailed written response describing your specialized experience performing related duties to demonstrate that you meet the minimum **12-month** requirement. *Response should be detailed and include specific examples of job duties performed, responsibilities, etc.*

- * 9. **KSA: Knowledge of construction features of installation facilities and aerospace vehicles.**

Provide detailed written response describing your specialized experience performing related duties to demonstrate that you meet the minimum **12-month** requirement. *Response should be detailed and include specific examples of job duties performed, responsibilities, etc.*

- * 10. **KSA: Knowledge of firefighting operations.**

Provide detailed written response describing your specialized experience performing related duties to demonstrate that you meet the minimum **12-month** requirement. *Response should be detailed and include specific examples of job duties performed, responsibilities, etc.*

- * 11. **KSA: Ability to perform heavy lifting and have physical dexterity to maneuver around high and tight places.**

Provide detailed written response describing your specialized experience performing related duties to demonstrate that you meet the minimum **12-month** requirement.

Response should be detailed and include specific examples of job duties performed, responsibilities, etc.

* 12. KSA: **Skills and ability to operate and drive all fire department equipment.**

Provide detailed written response describing your specialized experience performing related duties to demonstrate that you meet the minimum **12-month** requirement. *Response should be detailed and include specific examples of job duties performed, responsibilities, etc.*

* 13. KSA: **Skills and ability to maintain EMT and CPR certifications with the State of Idaho.**

Provide detailed written response describing your specialized experience performing related duties to demonstrate that you meet the minimum **12-month** requirement. *Response should be detailed and include specific examples of job duties performed, responsibilities, etc.*

* 14. KSA: **Skills and ability to maintain a self-contained breathing apparatus for 15 minutes or longer.**

Provide detailed written response describing your specialized experience performing related duties to demonstrate that you meet the minimum **12-month** requirement. *Response should be detailed and include specific examples of job duties performed, responsibilities, etc.*

* 15. Unqualified or incomplete applicant packets will not be forwarded.

Do you certify you attached any supporting/required documentation and given detailed written responses with your application packet before submitting?

Yes No

* 16. Do you certify that all of the information and attached documents to this application are true, correct, complete and made in good faith? (This will constitute your official signature.)

Yes No

* Required Question