

GIS Tech I

Tracking Code 1875

Job Location Boise, ID

Salary \$17.39 – 19.81 (non-exempt)

Application Deadline 08/21/2012 (5:00 p.m. MST)

Idaho Power is seeking a GIS Tech 1 to join our CADD/GIS production team.

The successful candidate will work under direct supervision using ArcGIS and/or AutoCAD software to update databases and drawings to reflect work order field maps and to provide field personnel with critical load-swap information derived from the data. The GIS Technician I could also produce specialized maps for internal customers as requested. He/she will maintain quality control for a clean, fully functional, accurate database that is used company-wide.

Job Description

This role is part of Geographic Information Systems/computer-aided architectural design (GIS/CADD) production team. The successful candidate will work under direct supervision using ArcGIS and/or AutoCAD software to update databases and drawings to reflect work order field maps and to provide field personnel with critical load-swap information derived from the data. The GIS Technician I could also produce specialized maps for internal customers as requested. He/she will maintain quality control for a clean, fully functional, accurate database that is used company-wide.

Required Skills

- Knowledge:** Must have knowledge of computer operation in a Windows environment; basic electricity concepts; file management; and projection systems. **Prefer** knowledge of utility networks; and civil drafting.
- Skills:** Must have strong problem-solving skills.
- Abilities:** Must be able to read and translate subdivision plats; perform repetitive work; meet accepted deadlines; multi-task; and work in a team environment.

Required Experience

MINIMUM REQUIREMENTS

- Education** High school diploma or GED and a certificate of completion in drafting technology or GIS **OR** an equivalent combination of appropriate education and experience that provides the desired knowledge, skills, and abilities. **Prefer** associate's degree in drafting technology or GIS.
- Experience** At least 2 years experience working with CADD or GIS technology **OR** an equivalent combination of appropriate education and experience that provides the desired knowledge, skills, and abilities. **Prefer** demonstrated proficiency in Microsoft Access.

To be considered for this position, please visit our website at www.idahopower.com/careers and complete our online application.

If you have questions, or require assistance or accommodation to complete the online application, please contact us at:

Phone: (208) 388-2965 or **E-mail:** jobs@idahopower.com

Idaho Power is an Equal Opportunity Employer.

Competencies

Quality Orientation, Building Customer Loyalty, Communication, Adaptability, Contributing to Team Success, Managing Work (includes Time Management), Building Strategic Working Relationships, Applied Learning, Decision Making, and Stress Tolerance.