



Idaho Army National Guard
Human Resource Office
4794 General Manning Avenue, Bldg 442
Boise, Idaho 83705-8112



NGID-HRO-AGR

11 June 2021

SUBJECT: IDAHO ARMY AGR ANNOUNCEMENT # 21-27

1. Active Guard Reserve (AGR) Position Vacancy Announcement in the Idaho Army National Guard. This announcement will be posted to unit bulletin boards.

POSITION TITLE: ECASL NCO (3 positions)
UNIT: CO E, CO F, CO G 145th BSB
UIC: WTQ2E0, WTQ2F0, WTQ2G0
DUTY LOCATION: Jerome, Idaho Falls, Boise
AUTHORIZED GRADE: SGT / E5
DUTY SSI OR MOS: 92A or ability to obtain
ELIGIBILITY: Open to current Service Members in the Idaho Army National Guard who hold the grade of E3 to E6.
Service Members holding the grade of E6 will agree to a voluntary reduction to the grade of E5 upon acceptance of position.
CLOSING DATE: 12 July 2021

2. **EQUAL OPPORTUNITY:** The Idaho Army National Guard is an equal opportunity employer. Selection for positions will therefore be made on an equal opportunity basis, and not on non-merit factors.

3. Applicants must possess a valid State Motor Vehicle Operator license.

4. **ANNOUNCEMENT INSTRUCTIONS:** The following is a complete list of documents required to accompany your application. Read carefully; provide all necessary documentation to support qualifications for this position. Perishable documentation should not be more than 30 days old as of the closing date this announcement, i.e. DTMS, IMR, RPAM, SRB.

a. Applications will not be accepted in binders or document protectors.

b. AGR Application Checklist dated September 2020. Documents must be organized in this manner. This can be found attached to this announcement or on the Idaho National Guard Human Resource website at:

<https://inghro.idaho.gov/hr/forms/forms.htm#formsArmyAgrJobs>

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c. NGB Form 34-1 (completed and signed).

d. MEDPROS Individual Medical Readiness Record. MEDPROS IMR Record can be obtained by accessing your AKO / Health Resources Dropdown / My MEDPROS (view my record) / Forms / IMR Record. Medical documentation other than MEDPROS Individual Medical Readiness Record will not be accepted.

e. Copies of current temporary and permanent profiles.

f. Digital Training Management System (DTMS) APFT and Height/Weight Individual Training Report (ITR). Must be signed and dated by unit Training or Readiness NCO. If an alternate event was performed on most recent test, a profile is required. A letter of explanation is required for any absence of record APFT or Ht/Wt entries. ***“Due to ongoing restrictions surrounding COVID-19, most recent tests will be accepted by this office”***

g. SRB (Soldier Record Brief). Board selection format preferred (validated/certified). If there is an ASVAB score requirement and you are not MOS qualified for the position, scores must be on your SRB. Otherwise, documentation must be attached showing current ASVAB scores or other qualifications.

h. Last five consecutive NCOERs/OERs and/or Commander’s Letter of Recommendation for service members with less than five ratings.

i. Retirement Point Accounting Management (RPAM) worksheet.

j. DD 369 (attached to this announcement); fill out blocks 1-9 and sign block 11.

k. Documentation supporting applicant’s qualifications i.e. resume, certificates, etc. (optional).

l. If an administrative reduction is necessary to accept this AGR appointment, complete a DA 4187 to request voluntary reduction, sign, and include in your application packet.

m. Biographical Sketch (Commissioned Officers Only). Must be signed by the applicant.

n. DA 1059 and/or Certificates for all OES Courses (Commissioned Officers Only).

o. All applicants must have or be able to obtain a Secret security clearance (this is a condition of employment). A security clearance memorandum is only required when the security clearance has surpassed without renewal, or if there are any other security clearance issues that require explanation.

p. All applicants must have or be able to obtain a Government Travel card within 90 days of employment.

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5. Acceptance of an AGR position may have an effect on Selected Reserve Incentive Programs to include Bonus payments and/or Student Loan Repayment Program. This will not affect Montgomery GI Bill eligibility. Please check with the Incentives Branch to receive information on how an AGR position would affect you individually.

6. Subject to availability of funds; Permanent Change of Station (PCS) allowance is authorized for incumbents residing outside normal commuting distance as stated by USPFO PAM 37-106.

7. Application packets must be received on the closing date specified in this announcement to the address below. **The preferred method of submittal will be using the email method to the below AGR Mailbox.** Packets may also be delivered in person or by mail. Mailing of application packets using military postage is prohibited. When mailing an application packet, notify the below inbox or point of contact upon shipment date.

8. When submitting via email, Soldiers will send completed packets as one PDF File to ng.id.idarng.mbx.hro-agr@mail.mil. PDF Portfolios and attachments are not acceptable for emailed submissions. Email subject lines must be formatted as follows: Announcement Number and Applicant's Name i.e. 21-27 SGT John Doe.

**Human Resources Office
ATTN: Army AGR Branch
4794 General Manning Ave, Bldg 442
Boise, Idaho 83705-8112**

9. The point of contact for further information is SSG Benjamin Fairchild at 208-272-4214 or benjamin.d.fairchild.mil@mail.mil.

BENJAMIN D. FAIRCHILD
SSG, IDARNG
Assistant AGR Manager

MOS 92A--AUTOMATED LOGISTICAL SPECIALIST (AUTO LOG SPEC) CMF 92

The Automated Logistical Specialist supervises and performs management or stock record functions pertaining to receipt, storage, distribution and issue, and maintains equipment records and parts.

Uses the Enterprise Resource Planning (ERP) systems to maintain stock records and other inventory, materiel control, accounting and supply reports. Establishes and maintains accounting records, posts goods receipts and turn-ins. Reviews and verifies quantities received against bills of lading, contracts, purchase requests and shipping documents. Unloads, unpacks, visually inspects, counts, segregates, palletizes and stores or issues incoming materials and equipment. Conducts preventive maintenance checks and services (PMCS) on Long Life Reusable Containers (LLRC). Repairs and constructs fiberboard or wooden containers. Packs, crate, stencil, weigh and band equipment and materials. Construct bins, shelving and other storage aids. Processes request, and turn-in documents through warehousing section. Processes inventories, and demand analysis. Performs shop stock list (SSL) and bench stock list (BSL) duties in manual and automated supply applications. Prepares, annotates and distributes shipping documents. Operates material handling equipment (MHE). Perform accounting and sales functions in self-service supply. Uses ERP systems to simplify and standardize the collection and use of maintenance and material logistics data. Improves readiness management and visibility by providing equipment status and asset data. Raise the quality and accuracy of performance, cost, backlog, man-hour, and material information through improved maintenance management. Sets up and connects logistics communications enablers to ERP systems to effectively transmit logistics data between the enterprises.

Performs duties shown at preceding level of skill and provides technical guidance to junior graded personnel. Ensures that inventory and bin management are performed in accordance with established procedures. Perform property disposal storage functions. Ensure application of special procedures for handling, storing, packaging and shipping retrograde material. Performs analysis of history and activity files pertinent to ERP system rejected documents. Maintains accounting records of property disposal activity. Review requests for major and controlled items. Reconcile activity records for monthly and quarterly reporting and status reviews. Manages controlled, critical and reserve stocks and operational readiness floats. Perform financial management functions. Prepares data input and utilizes Automated Data Processing (ADP) output to assist in materiel management. Prepares reports on labor and equipment, available storage space, relocation of materiel, warehouse refusals and stock requirements. Assist unit maintenance personnel in planning maintenance program. Simplifies and standardizes the collection and use of maintenance data. Improves readiness management and visibility by providing equipment status and asset data. Responsible for the quality and accuracy of performance, cost, backlog, man-hour, and parts data through improved maintenance management. Plans and coordinates subsistence supply activity. Supervise the set up and connection of logistics communications enablers. Ensures communications enablers and ERP systems work in sync and troubleshoots when out of sync.

Physical demands rating and qualifications for initial award of MOS:

(1) Physical demands rating of Significant (Gray).

(2) Physical profile of 222222.

(3) Qualifying scores.

(a) A minimum score of 95 in aptitude area CL in Armed Services Vocational aptitude Battery (ASVAB) tests administered prior to 2 January 2002.

(b) A minimum score of 92 in aptitude area CL on ASVAB tests administered on and after 2 January 2002 and prior to 1 July 2004.

(c) A minimum score of 90 in aptitude area CL on ASVAB tests administered on and after 1 Jul 2004.

(d) A minimum OPAT score of Standing Long Jump (LJ) – 0140 cm, Seated Power Throw (PT) – 0400 cm, Strength Deadlift (SD) – 0140 lbs., and Interval Aerobic Run (IR) – 0040 shuttles in Physical Demand Category in “Significant” (Gray).