



Idaho Army National Guard
Human Resource Office
4794 General Manning Avenue, Bldg 442
Boise, Idaho 83705-8112



NGID-HRO-AGR

4 June 2017

SUBJECT: IDAHO ARMY AGR ANNOUNCEMENT # 17-30

1. Active Guard Reserve (AGR) Position Vacancy Announcement in the Idaho Army National Guard. This announcement will be posted to unit bulletin boards.

POSITION TITLE:	Information Technology Team Chief
UNIT:	HHC 116th CBCT
UIC:	WYLHAA
DUTY LOCATION:	Boise, Idaho
AUTHORIZED GRADE:	E6
DUTY SSI OR MOS:	25B or ability to obtain
ELIGIBILITY:	Open to current Service members of all branches in the grade of E4 to E6 who have completed Army or Marine Corps BCT, Air Force or Navy Special Operations Forces training, or Air Force Security Police training. Applicants must be eligible to obtain a Top Secret clearance, maintain necessary DoD 8570.01-M, AR 25-1, and AR 25-2 Information Technology certifications, and qualify for DoD Information Technology Technician II. Applicants must be willing to transfer to the Idaho Army National Guard. Any E6 applicant with less than six years of active service will agree to a voluntary reduction to E5 upon acceptance of the position.

CLOSING DATE: 30 June 2017

2. **EQUAL OPPORTUNITY:** The Idaho Army National Guard is an equal opportunity employer. Selection for positions will therefore be made on an equal opportunity basis, and not on non-merit factors.

3. Applicants must possess a valid State Motor Vehicle Operator license.

4. **ANNOUNCEMENT INSTRUCTIONS:** The following is a complete list of documents required to accompany your application. Read carefully; provide all necessary documentation to support qualifications for this position. Perishable documentation should not be more than 30 days old as of the closing date this announcement, i.e. PQR, RPAM, MEDPROS.

NGID-HRO-AGR

SUBJECT: IDAHO ARMY AGR ANNOUNCEMENT # 17-30

- a. Applications will not be accepted in binders or document protectors.
- b. AGR Application Checklist dated September 2013 on top of the application. Documents must be organized in this manner. This can be found attached to this announcement or on iPort at: <http://ngid-iport/sites/jfhq/G1/HRO/Pages/default.aspx>.
- c. NGB Form 34-1 (completed and signed).
- d. MEDPROS Individual Medical Readiness Record. MEDPROS IMR Record can be obtained by accessing your AKO / My Medical / My Medical Readiness / View Detailed Information / IMR Record. Medical documentation other than MEDPROS Individual Medical Readiness Record will not be accepted.
- e. Copies of all temporary and permanent profiles.
- f. DA Form 705 (Army Physical Fitness Test Score Card), must show a minimum of last five record tests; most current test not older than one year. A statement explaining the absence of record tests is required.
- g. Certified Height/Weight (HT/WT) or DA 5500 / DA 5501 (if applicable); not older than 30 days from the close date of this announcement. HT/WT on the APFT scorecard is NOT a substitute.
- h. ERB (Enlisted Record Brief).
- i. Previous 5 DA 2166-8/2166-9 (NCO Evaluation Report) or Commander's Letter of Recommendation for E5s with insufficient time in grade.
- j. DA Photograph in Army Service Uniform, taken within one year (an unofficial photograph is acceptable). If currently deployed, a photograph in ACUs/OCPs is acceptable.
- k. Retirement Point Accounting Management (RPAM).
- l. Current Personnel Qualification Record (PQR).
- m. Copy of current driver's license and military driver's license.
- n. DD 369 (attached to this announcement); fill out blocks 1-9 and sign block 11.
- o. Documentation supporting applicant's qualifications i.e. resume, certificates, etc. (optional).
- p. All applicants must have or be able to obtain a Top Secret security clearance (this is a condition of employment).

NGID-HRO-AGR

SUBJECT: IDAHO ARMY AGR ANNOUNCEMENT # **17-30**

q. If an administrative reduction is necessary to accept this AGR appointment, complete a DA 4187 to request voluntary reduction, sign, and include in your application packet.

r. All applicants must have or be able to obtain a Government Travel card within 90 days of employment.

5. Subject to availability of funds; Permanent Change of Station (PCS) allowance is authorized for incumbents residing outside normal commuting distance as stated by USPFO PAM 37-106.

6. Mailing of application packets using military postage is prohibited. Application packets must arrive **no later than 1500 hours** on the closing date specified in this announcement to the following address:

**Human Resources Office
ATTN: Army AGR Branch
4794 General Manning Ave, Bldg 442
Boise, Idaho 83705-8112**

7. POC for further information is 1SG Farin Cole Schwartz at 208-272-4215 or farin.c.schwartz.mil@mail.mil.

FARIN C. SCHWARTZ
1SG, USA
Army AGR Manager

DUTIES AND RESPONSIBILITIES

A 25B30 in the 116th CBCT S6 will be the alternate maintainer for Tactical Mission Command (TMC), Battle Command Common Services (BCCS), Warfighter Information Network Tactical (WIN-T), alternate COMSEC Account Manager (CAM), and alternate Spectrum Manager. The position will:

1. Supervise and manage the systems and services for multiple operations both ongoing and future to ensure efficient and effective caching, compiling, cataloging, retrieval, and distribution of information as an element of combat power.
2. Participate in the Military Decision Making Process (MDMP) to enable prudent execution of the signal plan to enable all war fighting functions to operate in cyberspace.
3. Engage cyber defensive measures to ensure compliance with security policy for external connections to the WIN-T, state, and commercial networks.
4. Work with Army Mission Command Systems (AMCS) and enterprise programs to develop procedures to protect information in the 116th CBCT networks.
5. Monitor external connections to other nation, state, territorial, or federal network domains as necessary.
6. Help identify and report violations of system security or cyber threats.
7. Assist with administering firewalls and intrusion detection systems (IDS) and monitor for unauthorized access.
8. Be responsible for the receipt, custody, issuance, safeguarding, accounting, and when necessary, destruction of COMSEC material for the 116th CBCT main account and all user accounts that fall under the main account's area of responsibility.
9. Process frequency and bandwidth requests for assigned 116th CBCT emitters.
10. Assist with managing frequency allocations and initiate satellite and gateway requests.
11. Assist with managing frequency and access for radars, sensors, satellites, radios, and wireless devices.
12. Perform other duties as assigned.