Idaho Joint Force Headquarters
Human Resource Office
4794 General Manning Avenue, Bldg 442
Boise, Idaho 83705-8112

NGID-HRO-AGR 11 July 2015

SUBJECT: IDAHO ARMY AGR ANNOUNCEMENT # **15-19**

1. Active Guard Reserve (AGR) Position Vacancy Announcement in the Idaho Army National Guard. This announcement will be posted to unit bulletin boards.

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| **POSITION TITLE:** | **Instructor (3 positions)** |
| **UNIT:** | **USARNG REG TNG SITE MAINT ID** |
| **UIC:** | **W7XGAA** |
| **DUTY LOCATION:** | **Boise, Idaho** |
| **AUTHORIZED GRADE:** | **SSG / E6** |
| **DUTY SSI OR MOS:** | **91A, 91B, 91F, 91H, or 91K Only** |
| **ELIGIBILITY:** | **Open to Soldiers currently serving in the Idaho Army National Guard who hold the rank of SPC through SSG. SFCs and above may apply, subject to the following conditions: 1) Soldiers holding the rank of SFC and above, having accrued six or more years of Active Service (AS), will agree to a voluntary reduction to the rank of the graded position upon acceptance of position; 2) Soldiers holding the rank of SSG and above, having accrued less than six years of AS, will agree to a voluntary reduction to the rank of SGT upon acceptance of position. Applicants must currently be 91A, 91B, 91F, 91H, or 91K MOS qualified. See page 4 for other eligibility requirements.** |
| **GENDER LIMITATION:** | **None** |
| **CLOSING DATE:** | **31 July 2015** |

2. **EQUAL OPPORTUNITY:** The Idaho Army National Guard is an equal opportunity employer. Selection for positions will therefore be made on an equal opportunity basis, and not on non-merit factors.

3. Applicants must possess a valid State Motor Vehicle Operator license.

4. **ANNOUNCEMENT INSTRUCTIONS:** The following is a complete list of documents required to accompany your application. Read carefully; provide all necessary documentation to support qualifications for this position. Perishable documentation should not be more than 30 days old as of the closing date this announcement, i.e. PQR, RPAM, MEDPROS.

a. Applications will not be accepted in binders or document protectors.

b. AGR Application Checklist dated September 2013 on top of the application. Documents must be organized in this manner. This can be found attached to this announcement or on iPort at: http://ngid-iport/sites/jfhq/G1/HRO/Pages/default.aspx.

c. NGB Form 34-1 (completed and signed).

d. MEDPROS Individual Medical Readiness Record. MEDPROS IMR Record can be obtained by accessing your AKO / My Medical / My Medical readiness / View Detailed Information / IMR record. Medical documentation other than MEDPROS Individual Medical Readiness Record will not be accepted.

e. Copies of all temporary and permanent profiles.

f. DA Form 705 (Army Physical Fitness Test Score Card), must show a minimum of last five record tests; most current test not older than one year. A statement explaining the absence of record tests is required.

g. Certified Height/Weight (HT/WT) or DA 5500 / DA 5501 (if applicable); not older than 30 days from the close date of this announcement. HT/WT on the APFT scorecard is NOT a substitute.

h. ERB (Enlisted Record Brief).

i. Previous five DA 2166-8 (NCO Evaluation Report).

j. Official DA Photograph in ASUs (an unofficial photograph is acceptable). If currently deployed, a photograph in ACUs is acceptable.

k. Retirement Point Accounting Management (RPAM).

l. Current Personnel Qualification Record (PQR).

m. Copy of current driver's license and military driver's license.

n. Documentation supporting applicant's qualifications i.e. resume, certificates, etc (optional).

o. Must have or be able to obtain a Secret security clearance (this is a condition of employment).

p. Copies of all DD 214s.

q. If an administrative reduction is necessary to accept this AGR appointment, complete a DA 4187 to request voluntary reduction, sign, and include in your application packet.

r. All applicants must have or be able to obtain a Government Travel card within 90 days of employment.

5. Subject to availability of funds; Permanent Change of Station (PCS) allowance is authorized for incumbents residing outside normal commuting distance as stated by USPFO PAM 37-106.

6. Mailing of application packets using military postage is prohibited. Application packets must arrive **no later than 1630 hours** on the closing date specified in this announcement to the following address:

**Human Resources Office**
**ATTN: Army AGR Branch**
**4794 General Manning Ave, Bldg 442**
**Boise, Idaho 83705-8112**

7. POC for further information is MSG John VanHorn at DSN 422-4215/COM 208-272-4215 or john.l.vanhorn.mil@mail.mil

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Digitally signed by VANHORN.JOHN.LESLIE.1152074774
DN: c=US, o=U.S. Government, ou=DoD, ou=PKI, ou=USA, cn=VANHORN.JOHN.LESLIE.1152074774
Date: 2015.07.11 13:16:08 -06'00'

JOHN L. VANHORN
MSG, IDARNG
Army AGR Manager

## POSITION DESCRIPTION

The position 00F38 (CMF 91), is located at the RTS-M, Gowen Field, Boise, Idaho. The purpose is to train soldiers on the maintenance and sustainment of all current US Army wheel and track vehicles to include, but not limited to HMMWV, FMTV, PLS, HEMTT, the M1 Series Abrams Main Battle Tank, M109A6 Paladin, ASV, and MRAP. Instruction encompasses operation, maintenance, capabilities and recovery.

## DUTIES AND RESPONSIBILITIES:

A 91 CMF MOS-T Phase I (DL) & II instructor, must train and evaluate 91 CMF Soldiers in 10/20 level tasks. In addition, assists the Course Manager in the planning, organization, coordination, and supervision of all Maintenance activities. Assist in performing unit maintenance of all tracked and wheeled vehicles. Responsible for the safety and well being of 2-12 students during each class. Must be available prior to and after duty hours to ensure all training is conducted to standard to include weekends.

## OTHER REQUIREMENTS:

- May apply if holding the rank of SPC and above (SFC and above will be administratively reduced if selected).
- Must hold, on a DA 1059 or DD 214, any of the following MOSs 91A, 91B, 91F, 91H, or 91K
- Must be able to obtain “8” identifier Instructor Qualification.
- Must be able to become Instructor certified under CASCOM regulatory guidance within 13 months: complete ABIC, SGITC and pass the RTSM certification board.
- Possess the ability to use computers, copiers, fax machines, media presentations equipment and other basic delivery skill and equipment.
- Possess a valid Idaho State Driver’s License (unrestricted), and military vehicle operator’s permit, DA 5984-E.
- Possess effective interpersonal skills i.e., listening, teamwork relating information to students etc.
- Must be able to travel outside the state to Instruct on site unit maintenance.
- Additional duties as assigned.