Idaho Joint Force Headquarters
Human Resource Office
4794 General Manning Avenue, Bldg 442
Boise, Idaho 83705-8112

NGID-HRO-AGR 4 February 2014

SUBJECT: IDAHO ARMY AGR ANNOUNCEMENT # **14-07**

1. One Time Occasional Tour (OTOT) Position Vacancy Announcement in the Idaho Army National Guard. This announcement will be posted to unit bulletin boards.

POSITION TITLE:	**First Sergeant**
UNIT:	**BTRY B (-) 1ST BN 148TH FA**
UIC:	**WYLEB0**
DUTY LOCATION:	**Rexburg, ID**
AUTHORIZED GRADE:	**1SG/E8**
DUTY SSI OR MOS:	**CMF 13 Only**
ELIGIBILITY:	**Open to current AGR Soldiers serving in the Idaho Army National Guard who hold the rank of SFC. This is a three year One Time Occasional Tour (OTOT).**
GENDER LIMITATION:	**Male Only**
CLOSING DATE:	**18 February 2014**

2. **This is an AGR controlled grade authorization temporarily allocated to the 148th FA BN. This opportunity is open to current Army AGR Soldiers that qualify for an OTOT who hold a 13 series MOS. Applicants will possess at least 18 years of active service creditable towards an Army regular retirement and hold EPS list standing. The successful applicant is required to voluntarily resign from his/her current AGR position and execute a "Certificate of Agreement and Understanding OTOT" prior to accepting this tour. Consecutive OTOTs are not authorized. Upon completion of this three year tour, the Soldier may elect to retire from the Army National Guard, or defer retirement and return to a traditional status as a member of the Idaho Army National Guard.**

3. **EQUAL OPPORTUNITY:** The Idaho Army National Guard is an equal opportunity employer. Selection for positions will therefore be made on an equal opportunity basis, and not on non-merit factors.

4. Applicants must possess a valid State Motor Vehicle Operator license

5. **ANNOUNCEMENT INSTRUCTIONS:** The following is a complete list of documents required to accompany your application. Read carefully; provide all necessary documentation to support qualifications for this position. Perishable documentation should not be more than 30 days old as of the closing date this announcement, i.e. PQR, RPAM, MEDPROS.

a. AGR Application Checklist dated September 2013 on top of the application. Documents must be organized in this manner. Applications will not be accepted in binders or document protectors.

b. NGB Form 34-1 (completed and signed).

c. MEDPROS Individual Medical Readiness Record. MEDPROS IMR Record can be obtained by accessing your AKO / My Medical / My Medical readiness / View Detailed Information / IMR record. Medical documentation other than MEDPROS Individual Medical Readiness Record will not be accepted.

d. Copies of current temporary and permanent profiles. Expired profiles are not required for this announcement.

e. DA Form 705 (Army Physical Fitness Test Score Card), must show a minimum of last five record tests; most current test not older than one year. A statement explaining the absence of record tests is required.

f. Certified Height/Weight (HT/WT) or DA 5500 / DA 5501 (if applicable); not older than 30 days from the close date of this announcement. HT/WT on the APFT scorecard is NOT a substitute.

g. ERB (Enlisted Record Brief). If there is an ASVAB score requirement and you are not MOS qualified for the position, scores must be on your ERB. Otherwise, documentation must be attached showing current ASVAB scores.

h. Previous five DA 2166-8 (NCO Evaluation Report).

i. Official DA Photograph in the Class A blue service uniform (green service uniform accepted).

j. Retirement Point Accounting Management (RPAM).

k. Current Personnel Qualification Record (PQR).

l. Copy of current driver's license and military driver's license.

m. Documentation supporting applicant's qualifications i.e. resume, certificates, etc (optional).

n. Must have or be able to obtain a Secret security clearance (this is a condition of employment).

6. Mailing of application packets using military postage is prohibited. Application packets must arrive **no later than 1630 hours** on the closing date specified in this announcement to the following address:

Human Resources Office
ATTN: Army AGR Branch
4794 General Manning Ave, Bldg 442
Boise, Idaho 83705-8112

7. Acceptance of an AGR position may have an effect on Selected Reserve Incentive Programs, to include Bonus payments and/or Student Loan Repayment Program. This will not affect Montgomery GI Bill eligibility. Please check with the incentives branch to receive information on how an AGR position would affect you individually.

8. Subject to availability of funds; Permanent Change of Station (PCS) allowance is authorized for incumbents residing outside normal commuting distance as stated by USPFO PAM 37-106.

9. POC for further information is MSG John VanHorn at DSN 422-4215/COM 208-272-4215 or john.vanhorn@us.army.mil

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JOHN L. VANHORN
MSG, IDARNG
Army AGR Manager

Certificate of Agreement and Understanding OTOT

Section I - Applicability

a. Army National Guard commissioned officers, warrant officers, and enlisted Soldiers entering into the Active Guard Reserve (AGR) program on a One Time Occasional Tour (OTOT) must sign this certificate of understanding and agreement prior to issuance of AGR orders.

b. This form will be completed only once and will remain in force during the entire period the individual serves on Full-Time National Guard Duty (FTNGD) unless the certificate is revised by NGB.

c. A copy of this certificate will be given to the individual and a copy will be filed permanently in the AGR Management files.

Section II - Active Guard Reserve (AGR) One Time Occasional Tour (OTOT) Conditions and Obligations

(Soldier will initial on appropriate line)

_____ I understand that I am entering a period of AGR FTNGD on a One Time Occasional Tour (OTOT).

_____ I understand that this period of AGR FTNGD will not be renewed or continued.

_____ I understand that I will not be reviewed by any AGR tour review process while serving on an OTOT.

_____ I understand that, if I am eligible, I will be considered by the Qualitative Retention Board (QRB) or Selective Retention Board (SRB) while serving on an OTOT.

_____ I understand that serving an OTOT does not entitle me to entry into a career AGR state and that I will not be entered into a career status upon completion of an OTOT.

_____ I understand that I may apply for career AGR positions and, if selected, may terminate the OTOT and be placed on a career AGR initial tour.

_____ I will be subject to the State Code of Military Justice.

_____ I will be managed under the regulations and policies that apply to the Army National Guard and my State.

_____ I understand that I may be reassigned without my consent and without geographical limitations within the boundaries of the State to meet the needs of the service at any time. Failure to comply with orders is grounds for removal from active service without board action and that I may be subject to appropriate administrative action and proceedings under the State Code of Military Justice. I further understand that I will receive Permanent Change of Station (PCS) entitlements as a result of reassignment to a duty station outside the established local commuting distance.

_____ I understand that my voluntary entry into an OTOT does not guarantee that I will attain 20 years of Active Service for retirement.

Certificate of Agreement and Understanding OTOT (continued)

Section III

I have been counseled on and understand all of the conditions and service requirements in this certificate. No other conditions or promises were made to me as a condition of my service on an OTOT in the AGR Program.

_____	_____	_____
Date Signed	Typed or Printed Name & Rank	(Signature)

_____	_____	_____
Date Signed	Typed or Printed Name & Rank of Counselor	(Signature)