



IDAHO NATIONAL GUARD
JOINT FORCE HEADQUARTERS
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J1/HR

20 May 2009

MEMORANDUM FOR Idaho National Guard Federal Technicians

SUBJECT: HR Policy Ltr 09-04; Transition Between Non-Permanent Technician Employment and Military Schools/Mobilization

TEMPORARY TECHNICIANS

1. The intent of a Temporary Technician appointment is non-permanent employment. Technicians so hired are expected to be available, as scheduled to meet mission requirements. Subsequent acceptance of military orders in excess of 45 days to either attend a military school or for mobilization will result in separation from the Temporary Technician appointment. Separation will be accomplished via a SF52, Nature of Action – Termination. Termination effective date will be prior to the military orders start date.

INDEFINITE TECHNICIANS

2. An Indefinite Technician appointment implies work that is expected to last at least two years. Indefinite Technicians may be allowed to attend military schools or mobilizations in a Technician Leave Without Pay (LWOP) status if the work is expected to continue to be available upon return from school or deployment. If the work is not expected to be available, the Technician should be separated prior to the start of military orders. As Indefinite Technicians are entitled to a 30-day notice prior to termination, supervisors need to be vigilant regarding pending schools or deployments to ensure, as much as possible, the 30-day notice is issued and the Termination occurs prior to the military orders start date.

3. POC for this memo is CPT Jim Medwick, Employee Relations Specialist, 272 4224.

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Human Resource Officer