

Who does the verifier call?

Verifiers are classified in two ways, as Member or Non-Member verifiers. Non-member verifiers dial **1-900-555-WORK** to access The Work Number. There is a fee charged to the verifier per minute.

Member Verifiers access The Work Number through an alternate **1-800** toll-free number and are charged a reduced flat rate per transaction. Currently, there are over 1000 Member Verifiers across North America.

It is easy to become a Member Verifier. If your verifiers would like to become a member or have any questions about the system, have them call The Work Number Customer Service Team at:

1-800-9 WORKNO (1-800-996-7566)

Where do I go for questions?

If you have any questions, or need additional instructions on how to use The Work Number, please dial Customer Service at:

1-800-9-WORKNO (1-800-996-7566)

The Work Number Customer Service Team is available Monday - Friday, 9 a.m. to 8 p.m. Eastern Standard Time.

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Employment/Salary Verification

Dial: 1-800-367-2884

Enter: 10365, SSN, and Personal PIN

Record: Authorization Code

Give to your Verifier (lender): 10365, SSN, and Authorization Code

(Verifier will call 1-900-555-9675 for Verification.)

The Work Number for Everyone®

The NGB "Company" Code is:
10365

To obtain an Authorization Code, call 1-800-EMP-AUTH (367-2884). At the prompt, provide your Social Security Number and Personal PIN. Record the Authorization Code to supply your verifier for employment and salary verification. Questions? Problems? Call Customer Service at 1-800-996-7566.

Remember, only 3 Authorization Codes may be active at a time.

The Work Number for Everyone®
is provided by
TALX Corporation.

**This service is available 7 days
per week
7 a.m. to 12 midnight
Eastern Standard Time.**

For a free demonstration of the system,
visit the web site at
www.theworknumber.com.



Introduces

The
Work
Number
For
Everyone®

**THE
WORK
NUMBER®**

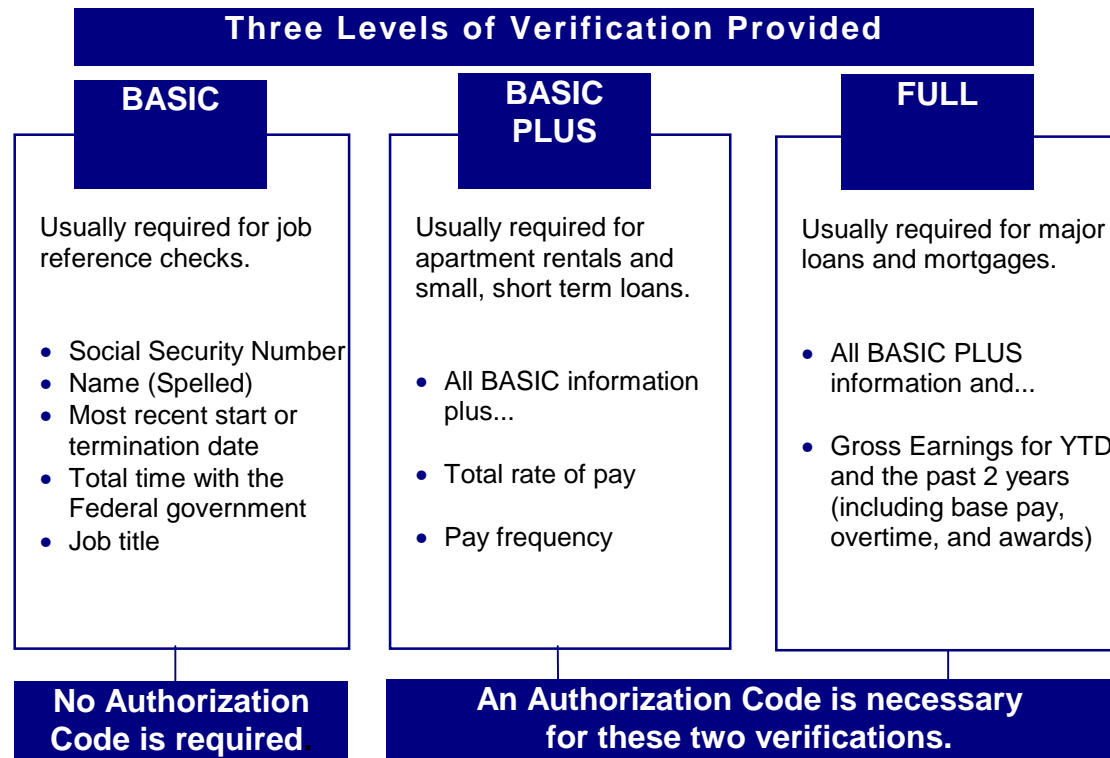
1-800-EMP-AUTH

Employee Information

When you apply for a loan...

When you apply for an apartment lease, car loan, mortgage, or other type of credit, your lender must be provided with salary and employment information. To avoid delay in credit processing, employees serviced by the National Guard Bureau (NGB) may use **The Work Number for Everyone®**. The Work Number is an automated employment verification service, at no cost to the employee, that verifiers can access 17 hours a day, 7 days a week.

Three levels of verification are provided.



What Is My Personal PIN?

When you call The Work Number, your PIN will be the month and day of your birth (four numbers). For example, if your birthday is July 19, enter 0719 when the system asks for a PIN.

Do not give your PIN to a verifier!

How do I get an Authorization Code?

No one can access your salary information without your permission. You must provide your verifier with the NGB "Company" Code, your Social Security Number and a six digit Authorization Code if you want your salary information released.

To obtain an Authorization Code, follow these steps:

Dial 1-800-EMP-AUTH (1-800-367-2884)

When the system prompts you, enter:

a. The NGB "Company" Code:

10365

b. Your Social Security Number.

c. Your Personal **PIN**.

The system will voice the Authorization Code to you. Be sure to record this number.

What do I give to a verifier?

Verifiers will need the following:

a. The NGB "Company" Code:

10365

b. Your Social Security Number.

c. An Authorization Code (**only for salary verifications**).

Verifiers will dial **1-900-555-WORK** for verification. See back page for verifier charges.

Important Note: Do **NOT** give the verifier your Personal PIN. Also, you may have three Authorization Codes active at one time. An Authorization Code is valid for only one verification.