

Idaho Joint Force Headquarters
Human Resource Office
4794 General Manning Avenue, Bldg 442
Boise, Idaho 83705-8112

NGID-HRO-AGR

22 October 2015

SUBJECT: IDAHO ARMY AGR ANNOUNCEMENT # **16-02**

1. Active Guard Reserve (AGR) Position Vacancy Announcement in the Idaho Army National Guard. This announcement will be posted to unit bulletin boards.

POSITION TITLE: Operations Officer
UNIT: 101 CIVIL SUPPORT TEAM WMD
UIC: W7AHAA
DUTY LOCATION: Boise, ID
AUTHORIZED GRADE: O3
DUTY SSI OR MOS: 01A
ELIGIBILITY: Open to Officers currently serving in the Idaho Army National Guard who hold the rank of CPT. Previous Company Command, Battalion Staff level assignment, and Liaison duty preferred.
GENDER LIMITATION: None
CLOSING DATE: 20 November 2015

2. **The selectee will be stabilized in this position for a minimum of three years once fully qualified.**

3. **EQUAL OPPORTUNITY:** The Idaho Army National Guard is an equal opportunity employer. Selection for positions will therefore be made on an equal opportunity basis, and not on non-merit factors.

4. Applicants must possess a valid State Motor Vehicle Operator license

5. **ANNOUNCEMENT INSTRUCTIONS:** The following is a complete list of documents required to accompany your application. Read carefully; provide all necessary documentation to support qualifications for this position. Perishable documentation should not be more than 30 days old as of the closing date this announcement, i.e. PQR, RPAM, MEDPROS.

a. Applications will not be accepted in binders or document protectors.

NGID-HRO-AGR

SUBJECT: IDAHO ARMY AGR ANNOUNCEMENT # 16-02

b. AGR Application Checklist dated September 2013 on top of the application. Documents must be organized in this manner. This can be found attached to this announcement or on iPort at: <http://ngid-iport/sites/jfhq/G1/HRO/Pages/default.aspx>.

c. NGB Form 34-1 (completed and signed).

d. MEDPROS Individual Medical Readiness Record. MEDPROS IMR Record can be obtained by accessing your AKO / My Medical / My Medical readiness / View Detailed Information / IMR record. Medical documentation other than MEDPROS Individual Medical Readiness Record will not be accepted.

e. Copies of all temporary and permanent profiles.

f. DA Form 705 (Army Physical Fitness Test Score Card), must show a minimum of last five record tests; most current test not older than one year. A statement explaining the absence of record tests is required.

g. Certified Height/Weight (HT/WT) or DA 5500 / DA 5501 (if applicable); not older than 30 days from the close date of this announcement. HT/WT on the APFT scorecard is NOT a substitute.

h. ORB (Officer Record Brief).

i. Previous 5 DA 67-9 (Officer Evaluation Report).

j. DA Photograph in Class A uniform, taken within one year. If currently deployed, a photograph in ACUs is acceptable.

k. Retirement Point Accounting Management (RPAM).

l. Current Personnel Qualification Record (PQR).

m. Copy of current driver's license and military driver's license.

n. Documentation supporting applicant's qualifications i.e. resume, certificates, etc (optional).

o. All applicants must have or be able to obtain a Secret security clearance (this is a condition of employment).

p. If an administrative reduction is necessary to accept this AGR appointment, complete a DA 4187 to request voluntary reduction, sign, and include in your application packet.

q. All applicants must have or be able to obtain a Government Travel card within 90 days of employment.

NGID-HRO-AGR
SUBJECT: IDAHO ARMY AGR ANNOUNCEMENT # 16-02

6. Acceptance of an AGR position may have an effect on Selected Reserve Incentive Programs, to include Bonus payments and/or Student Loan Repayment Program. This will not affect Montgomery GI Bill eligibility. Please check with the incentives branch to receive information on how an AGR position would affect you individually.

7. Subject to availability of funds; Permanent Change of Station (PCS) allowance is authorized for incumbents residing outside normal commuting distance as stated by USPFO PAM 37-106.

8. Mailing of application packets using military postage is prohibited. Application packets must arrive **no later than 1630 hours** on the closing date specified in this announcement to the following address:

**Human Resources Office
ATTN: Army AGR Branch
4794 General Manning Ave, Bldg 442
Boise, Idaho 83705-8112**

9. POC for further information is MSG John VanHorn at DSN 212-4215/COM 208-272-4215 or john.l.vanhorn.mil@mail.mil.

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Digitally signed by
VANHORN.JOHN.LESLIE.1152074774
DN: c=US, o=U.S. Government, ou=DoD,
ou=PKI, ou=USA,
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Date: 2015.10.22 11:05:21 -06'00'

JOHN L. VANHORN
MSG, IDARNG
Army AGR Manager

MISSION SYNOPSIS

As prescribed by the Adjutant General and the Chief, National Guard Bureau for the Weapons of Mass Destruction Civil Support Team (WMD-CST). The WMD-CST mission is to deploy to assess a suspected chemical, biological, radiological or nuclear event. The WMD-CST will advise civilian responders regarding appropriate actions, and facilitate requests to expedite arrival of additional state and federal assets to help save lives, prevent human suffering, and mitigate great property damage. The WMD-CST is an Army unit with attached Air National Guard personnel. Based upon existing or anticipated state agreements, the team may respond across State boundaries. WMD-CST members will attend approximately 1000 hours of initial training during the first 12 months of the tour. **All members of the CST are on call 24 hours, 7 days a week, 365 days a year. The CST must always be ready to respond to real world missions.** The team may work under hazardous and potentially life threatening conditions.

NEEDS STATEMENT

101st Civil Support Team is seeking a disciplined, organized and mature individual that is motivated to serve the State of Idaho in a rigorous, demanding and rewarding mission.

SPECIAL REQUIREMENTS:

Military Education: As required by the appropriate NGR. Advanced Course graduate, ability to obtain ASI 3S (Air Load Planner Course), CAS3/SOS desired; NBC Defense Course desired, liaison duty experience necessary.

Civilian Education:

- (1) Bachelor's degree required. Masters degree preferred.
- (2) Ability to obtain a Secret (S) clearance.
- (3) Must have knowledge of the organization and mission of the Army National Guard or Air National Guard

SUPERVISORY CONTROLS: Receives general and specific guidance from the Commander, and Deputy Commander/Operations Officer WMD CST.

JUSTIFICATION: Department of Defense Reform Initiative Directive #25: DOD Plan for Integration of the National Guard and Reserve Component into Domestic Weapons of Mass Destruction Terrorism Response. Program Budget Decision (PBD) 712 established by the DoD plan and PBD 712. This position supports the requirements as established by the DoD plan and PBD 712.

POSITION DESCRIPTION:

Knowledgeable of the Incident Command System (ICS) employed at the local and state level and procedures for crime scene and evidence preservation at a WMD incident.

Integrates current intelligence estimates into WMD CST force protection requirements and Chemical-Biological response missions.

Meets with designated civilian and government agency and senior military leaders to discuss WMD CST concepts, missions and plans WMD CST involvement in state/local WMD response efforts.

Serves as a WMD CST liaison/point of contact with emergency response agencies and Incident Commanders on WMD CST consequence management activities.

Serves as the WMD CST Safety leader when WMD CST personnel are conducting operations in a “Hot Zone” or “contaminated area”.

Coordinates with designated law enforcement agencies.

Serves as point of contact for all law enforcement issues.

Authenticates the overall force protection plan within the WMD CST SOP and Operations order.

Develops the WMD CST Cold, Warm and Hot Zone Operations Safety Plan.

As required, drafts a readiness status report for the command.

Ensures WMD CST is provided sufficient force protection to accomplish their mission.

Serves as the WMD CST Air and Ground Movement Officer, coordinates air support for unit deployment and redeployment and on scene air support for the unit (ASI3S).

Develop all unit readiness reports.